

Early Years Educator/Assistant part time position

Job description:

Overview:

Manorbrook Montessori, located in Monkstown South, Co. Dublin, is a Full-Time Pre-School providing a positive and encouraging Early Years environment to all children who attend. We are a small Pre-School in a single classroom, located within a Junior School on a large, shared school campus with fantastic outdoor space. The children have access to rugby pitches, astro-turf areas and forest walks.

Our hours of operation for the Pre-School are Monday–Friday, 8.00am–6.00pm, closing for the Christmas holidays and for July and August.

Job Spec:

Early Years Educator/ Assistant part time position available from 31st August 2026. The role requires the candidate to work a 30 hour week, Monday – Friday, however flexibility is required during the working week as the hours are divided into different shifts and start times over the 5 days.

The role includes working during the Halloween & February mid-term and Easter break. The Pre-School closes for the Christmas holidays, and for July and August.

Working as part of our classroom team, the right candidate will help create a diverse and interactive curriculum while following the Montessori philosophy. Strong communication, enthusiasm and knowledge of Síolta and Aistear are essential. The candidate will also help plan and carry out a wide variety of daily activities whilst ensuring the safety of the children at all times.

Skills:

- Minimum qualification of QQI Level 5 in Early Childhood Care and Education (Level 6 or 7 an advantage)
- Trained in First Aid, Manual Handling and Children First (additional training will be offered if required)
- Interest in sports and the outdoors
- Good understanding of Aistear and Síolta
- Good observational, planning and organisational skills
- A genuine love of children and Early Years education
- Enthusiasm and creativity
- An ability to support groups of children of varying ages, needs and abilities
- Good communication skills, both written and spoken

Responsibilities:

- Establishing and building positive relationships with children, their families and your co-workers
- Creating and maintaining a safe, clean and stimulating classroom where all children feel safe and valued
- Helping to develop lesson plans, curriculum and materials that cater to the needs of the individual child
- Observing, guiding, supervising and assessing children while they learn in the classroom environment
- Adhering to company policies, procedures and operational practice at all times, ensuring positive working relationships are developed and maintained with children, co-workers and parents

Contract length: 11 months, renewable annually

Hours: 30 per week, Monday to Friday.

Start date: 31st August 2026

Application deadline: 19th June 2026

Job Type: Part - Time, Contract

Experience: 2 years (preferred)

Salary: Depending on qualifications and experience

Send CV to: manorbrookmanager@gmail.com

Work Location: In person